

Finance Committee Meeting

October 23, 2013 7:30 PM
Veterans Memorial Building, Room 229
900 Main Street
Millis, MA 02054

In Attendance:

Peter Jurmain, Chairman
Susan Vecchi, Vice Chairman
Rich Molloy, Clerk
Doug Riley
Jim Smith
Charles Aspinwall, Town Administrator
Charles Vecchi, Board of Selectmen

Peter Jurmain called the meeting to order at 7:38 PM.

Warrant Article Recommendations and Funding:

Article #3 Cedar Street/Farm Street Sewer Project:

Susan Vecchi made a motion to recommend approval of Article #3, Cedar Street/Farm Street Sewer Project, in the amount of \$391,000.00 from borrowing; Jim Smith seconded. Vote: 5/0 motion carries unanimously.

Article #9 Veterans Memorial Building Boiler:

Charles Aspinwall:

This article would replace the building's boiler with a high efficiency unit. The \$102,240.00 estimate includes new pumps, controls necessary to properly operate the new boilers, piping, vents, valves and fittings, labor and a 20% contingency. The higher efficiency will net an annual cost savings of approximately \$3,000.00. The chimneys will need to be inspected before installation of the new boiler and the boiler has a one year warranty. The article can be funded by short term borrowing (3-5 years) or Free Cash. It is recommended to fund by borrowing. A rebate of \$8,000.00 is possible but the timing is uncertain so the request is for the full amount.

Susan Vecchi made a motion to recommend approval of Article #9, Veterans Memorial Building Boiler in the amount of \$102,240.00 from short term borrowing; Rich Molloy seconded. Vote: 5/0 motion carries unanimously.

Article #14 Police Union Contract Settlement & Article #15 Dispatch Union Contract Settlement:

Charles Aspinwall:

Contracts have not been settled; recommend at Town Meeting.

Article #17 Stabilization Fund:

Charles Aspinwall:

The fund's balance as of May 2013 was \$1,102,116.00. The Board of Selectmen's Stabilization Fund Policy would require adding \$52,910.00. The article has also included \$30,500.00 to cover union contract settlements.

Susan Vecchi made a motion to recommend approval of Article #17, Stabilization Fund, in the amount of \$83,410.00 of which \$52,910.00 will be funded by Free Cash and \$30,500.00 will be funded by Taxation; Jim Smith seconded. Vote: 5/0 motion carries unanimously.

Article #25 Unpaid Bills

Recommend at next week's meeting

Article #28 Reclassification Request:

Charles Aspinwall:

After a review of the duties of the Department Assistant III in the Town Clerk's office and with the assistance of a human resources consultant the Town Administrator has recommended approval of the reclassification to a Grade 8 Step 8. The union contract states that a 5% increase is granted in any reclassification. The request has gone through the process outlined in the union contract: Supervisor, Personnel Director, Board of Selectmen review and the request must be ratified at Town Meeting. The request is for retroactive pay to July 1, 2013. The Grade 8 does not exist on the union contract salary schedule and will have to be negotiated into the contract after Town Meeting.

Susan Vecchi made a motion to recommend approval of Article #28 Reclassification Request in the amount of \$2,312.00 from Taxation; Rich Molloy seconded. Vote: 5/0 motion carries unanimously.

Old Business/New Business:

Charles Aspinwall:

An adjustment to the Revenue Summary is needed to reflect a \$35,631.00 Bond Premium deduction from the Tax Levy.

Minutes Approval:

Susan Vecchi made a motion to approve the October 16, 2013 meeting minutes as written; Rich Molloy seconded. Vote: 5/0 motion carries unanimously.

Upcoming Meetings:

October 30, 2013

November 4, 2013 Middle/High School Room 104 6:30 PM

Town Meeting: Monday November 4, 2013

Adjourn:

Susan Vecchi made a motion to adjourn the meeting at 8:19 PM; Jim Smith seconded. Vote 5/0 motion carries unanimously.

Respectfully submitted,
Deirdre Gilmore